

**NYS FILING LLC AMENDMENT**

DATE: \_\_\_\_\_

1. Name of Entity: \_\_\_\_\_  
a) Original Name (if applicable): \_\_\_\_\_
2. Date of Formation: \_\_\_\_\_

3. Amendment(s) to Be Made:  
a) New LLC Name: \_\_\_\_\_  
Paragraph: \_\_\_\_\_  
b) Management Provision Changed: \_\_\_\_\_  
Paragraph: \_\_\_\_\_  
c) Amend Another Provision: \_\_\_\_\_  
Paragraph: \_\_\_\_\_

4. Name and Title of Person Authorizing Changes  
Name: \_\_\_\_\_ Title: \_\_\_\_\_

5. (Optional) Name and Address of Registered Agent: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Use RCSG (annual fee applies): \_\_\_\_\_

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Business Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Address for Delivery of Legal Documents:  
\_\_\_\_\_



COST OF SERVICE

Preparation and Submission: \$ 150.00  
NYS Filing Fees: \$ 60.00  
Administrative Fees: \$ 10.00  
Update or Order New Corporate Kit: \$ 150.00 (optional)  
TOTAL: \$ 370.00

CREDIT CARD PAYMENT

Card No: \_\_\_\_\_ Exp: \_\_\_\_\_ Code: \_\_\_\_\_

Amount: \$ \_\_\_\_\_ Cardholder Name: \_\_\_\_\_

Cardholder Signature: X \_\_\_\_\_

*Please note: The fee above is an estimate only. It is possible to incur additional disbursements to complete this order. If there are additional fees, they will be applied to this credit card.*

